



1.0 POLICY

1.1 The Superintendent of Schools, as Chief Executive Officer of the Board of Trustees and Chief Education Officer of the Division, is responsible to lead and supervise the operation of the school system, and is accountable, in that undertaking, to the Board.

2.0 GUIDELINES

2.1 Pursuant to 1.1 of this policy, the Board delegates to the Superintendent full responsibility for the total operation of the school system including the power to do, or sub-delegate the authority to do, any act or thing or exercise any power that the Board may or is required to do or exercise except for those powers which, in accordance with Section 61(2) of the School Act, cannot be delegated

2.2 Notwithstanding Clause 2.1, the Board of Trustees delegates to the Superintendent only:

2.2.1 the authority to suspend the services of a teacher including, without limitation, the authority under Section 105(2) of the School Act to suspend a teacher from the performance of the teacher’s duties without prior notice if the Superintendent is of the opinion that the welfare of students is threatened by the presence of the teacher; and

2.2.2 the power to terminate the services of teacher

2.3 A decision of the Superintendent to suspend or terminate the services of a teacher is not appealable to the Board.

2.4 With respect to the powers specified in 2.2 above, the Board of Trustees requires the Superintendent to:

2.4.1 advise the Board of Trustees forthwith in writing of any suspension directed pursuant to such delegated authority

2.4.2 advise the affected teacher forthwith in writing of the reasons for the suspension of the teacher and

2.4.3 forward a copy of the notice of suspension together with a written statement of the facts alleged, to the Board of Trustees and to the Minister.

References:	<i>School Act:</i>	Section 61 (1); (3)	Delegation of Power
		Section 113 (4); (5)	Superintendent of Schools
		Section 114	Term of Appointment
		Section 115	Regulations



- 2.5 With respect to the powers specified in 2.2 above, the Board of Trustees requires the Superintendent to:
 - 2.5.1 advise the Board of Trustees forthwith in writing of any termination made pursuant to such delegated power; and
 - 2.5.2 provide the affected teacher with written notice of any termination made pursuant to such delegated authority in accordance with the requirements of the School Act.

3.0 GENERAL ROLE

- 3.1 The Superintendent of Schools shall be directly responsible and accountable to the Board. He/she will work with, assist and advise the Board on matters arising in all areas of Board jurisdiction and will provide the information necessary for sound decision-making. He/she has the responsibility of recommending to the Board appropriate policies for governing the operation of the system and for implementing and acting within the policies adopted by the Board. The Superintendent is responsible for the development, delivery and maintenance of an educational program which ensures optimum educational opportunity for all students in the jurisdiction. Authority may be delegated by the Superintendent to other system personnel but the Superintendent shall be accountable for the tasks performed and the results achieved.
- 3.2 Without limiting the scope of responsibility, the Board directs attention to the key result areas identified in the current job description for the Superintendent and the duties as outlined in the School Act, Section 113 (4) and (5).
- 3.3 The appointment of the Superintendent of Schools shall conform to the requirements of the School Act and Ministerial Regulations with respect to notification and qualifications.

References:	<i>School Act:</i>	Section 61 (1); (3) Section 113 (4); (5) Section 114 Section 115	Delegation of Power Superintendent of Schools Term of Appointment Regulations
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