



EDUCATIONAL SERVICES 4 – School Entrance Age

Date: Nov. 14, 2003 Revised: Nov. 24, 2010 Responsible Administrator: Chief Deputy Superintendent

1.0 RATIONALE

The Board believes that beginning students shall have the opportunity to attend school in accordance with the School Act.

2.0 PROCESS

The Chief Deputy Superintendent will be responsible to maintain the process and ensure that it is followed.

3.0 GUIDELINES

- 3.1 Birth certificates or other official documents shall be submitted as proof of age of beginning students. A photocopy of this document shall be kept on file at the school.
- 3.2 Principals of schools offering Grade 1 or kindergarten shall make appropriate arrangements for the admission of beginning students in accordance with the guidelines and the school year set by the Board.
- 3.3 A parent/guardian wishing to appeal the decision of the school principal with regard to admission of a kindergarten or Grade 1 student shall do so in writing to the Superintendent.
 - 3.3.1 The appeal must include:
 - 3.3.1.1 evidence of consultation with the school principal and any other appropriate school staff, and
 - 3.3.1.2 the parent's/guardian's reasons for requesting early registration of the child in the kindergarten or Grade 1 program.

References: *Board Policy: F//12 School Entrance Age*