



EDUCATIONAL SERVICES 11 – Challenge of Learning Resources

Date: June 30, 2004

Revised: Feb. 24, 2010

Responsible Administrator: Superintendent

1.0 RATIONALE

The use of learning materials in Division schools may be challenged by residents, parents/guardians as provided under Policy F/I/2, Challenge of Learning Resources.

2.0 PROCESS

The Superintendent or designate shall be responsible for administering this Administrative Practice.

3.0 GUIDELINES

3.1 Information Reconsideration

Upon receiving a complaint concerning a learning resource, the principal shall attempt to resolve the matter at the school level.

3.1.1 The principal or designate shall explain the guiding principles involved in the selection of learning resources and the manner in which the learning resource in question is utilized in the school education program.

3.1.2 The principal shall make a reasonable effort to comply with a written request from a parent to restrict access by their children to a supplemental learning resource.

3.2 Formal Reconsideration

3.2.1 If a complainant wishes to pursue a complaint beyond the informal level, a Request for Reconsideration of Learning Resources Form, shall be completed and forwarded to the principal.

3.2.2 The principal shall forward one copy of the Request for Reconsideration of Learning Resources Form to the Superintendent who shall, within seven (7) days of receiving the request, review same and reply to the complainant either rendering a decision on the matter or indicating to the complainant that a Reconsideration Committee is being established to review the matter.

3.2.3 If the Superintendent elects to establish a Reconsideration Committee, he/she shall:

References: *Board Policy: F/I/2 Challenge of Learning Resources*
Request for Reconsideration of Learning Resources Form

EDUCATIONAL SERVICES 11 – Challenge of Learning Resources

Date: June 30, 2004

Revised: Feb. 24, 2010

Responsible Administrator: Superintendent

3.2.3.1 Establish the membership and mandate of the Committee.

3.2.3.2 Establish reasonable timelines for the Committee to be formed, to evaluate the learning resource and to prepare a confidential written report.

3.2.3.3 Review and consider the recommendation of the Committee and render a decision on the matter to the complainant and the school principal, within seven (7) days of receiving the Committee's report.

3.2.4 The complainant and the school principal shall have the right to appeal, in writing, to the Board of Trustees within seven (7) days of receiving the Superintendent's decision regarding:

3.2.4.1 A Judgment against the establishment of a Reconsideration Committee.

3.2.4.2 The decision rendered by the Superintendent with regard to the learning resource.

3.2.5 Exhibit

3.2.5.1 Request for Reconsideration of Learning Resources Form

References: *Board Policy: F/1/2 Challenge of Learning Resources*
Request for Reconsideration of Learning Resources Form