



1.0 POLICY

- 1.1 The Board believes that there should be pension benefits available for all continuous non-teaching employees.

2.0 GUIDELINES

- 2.1 This employee benefit is currently provided under the Local Authorities Pension Plan.
- 2.2 Membership
- 2.2.1 All continuous employees under the age of 71.
 - 2.2.2 Continuous means there is no foreseen end date to employment.
 - 2.2.3 Part time employees who work more than 15 hours a week, once eligible and enrolled in LAPP, will continue to contribute.
 - 2.2.4 GEC employees who are scheduled to work 30 or more hours on average per week are eligible to participate in the plan.
 - 2.2.5 CUPE employees who are scheduled to work 27.5 or more hours on average per week are eligible to participate in the plan.

3.0 ADMINISTRATION

- 3.1 The Board assigns the Superintendent, through the Human Resources and Payroll Services of the division, to administer this policy.

References: Admin Practice HRM 3 – Local Authorities Pension Plan
Alberta Pensions Services – CICA Handbook S.5815