



## **1.0 POLICY**

- 1.1 The Board believes that the quality of teaching is an essential factor affecting the instructional program.
- 1.2 The Board believes that staff development is a shared responsibility of individual staff members and the Division.
- 1.3 The Board believes that in anticipating the demand for specific teaching skills, opportunities for the further training of professional staff should be provided.

## **2.0 GUIDELINES**

- 2.1 The classification of educational leaves includes, but is not limited to, those specified in the Collective Agreement.
- 2.2 A Selection Committee made up of two representatives of the Board and one representative of The Alberta Teacher's Association shall recommend applicants for Category A leaves. The Board shall consider such leaves no later than February 15 of the current year.
- 2.3 The Board shall notify candidates of its decision regarding granting full term leaves by March 15 of the current year.

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References: *Admin Practice(s): HRM 41 Educational Leaves*  
*School Act:*