



FINANCIAL MANAGEMENT 11 – School Budget Allocations

Date: January 14, 2013 Revised Date: February 1, 2016

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

The school allocation of funds shall be administered through a consultative process.

2.0 PROCESS

The Principal, in consultation with the staff and School Council, shall allocate the school budget.

3.0 GUIDELINES

- 3.1 School budget allocations include student allocation, evergreening allocation and all school fees.
- 3.2 Information regarding the school budget allocations shall be available for review and regular input by staff and School Councils.
- 3.3 Principals shall report to staff and School Councils, a minimum of three times per year.

References: *Board Policy: D/I/1 – Fiscal Management*
Board Policy: D/I/4 – School Budget Allocations
