



## FINANCIAL MANAGEMENT 17 – Joint Use Agreements

Original Date: Oct. 28, 2009 Revised Date: Oct. 22, 2014 Responsible Administrator: Secretary Treasurer

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### 1.0 RATIONALE

The Board believes that wherever possible Joint-Use Agreements with local community groups or municipalities should be in a standard format to allow for a uniform approach throughout the Division.

### 2.0 PROCESS

The Secretary Treasurer will be responsible to administer this administrative process

### 3.0 GUIDELINES

3.1 Joint-Use Agreements must provide for the establishment of a Joint-Use Committee with equal representation from the Board, and, from the community group or municipality.

3.2 Joint-Use Committees shall be delegated the powers to:

3.2.1 oversee the use of the facilities on an equitable basis for all residents within the jurisdiction of either of the parties to the agreement;

3.2.2 develop and enforce rules and regulations and to set and collect user fees for the use of the facilities;

3.2.3 obtain financial reports on the operation of the facilities.

3.3.1 Joint-Use Agreements and all amendments thereto are subject to the prior approval of both the Board, and, the community group or municipality.

3.4 Procedures in the specific Joint-Use Agreement are applicable to each school.

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References: *Board Policy: D/1/9 – Joint Use Agreements*