



STUDENT SERVICES 2 – Home Education

Date: June 30, 2004

Revised Date: January 9, 2017

Responsible Administrator:
Associate Superintendent, Education Services

1.0 RATIONALE

Special circumstances may warrant consideration and approval being granted for a resident student of Sturgeon School Division to be excused from school attendance providing that the necessary steps or actions have been discharged certifying that the student is under effective instruction at home or elsewhere.

2.0 PROCESS

The Superintendent or designate shall be responsible for administering this Administrative Practice.

3.0 GUIDELINES

- 3.1 The provision of home education services shall be approved and monitored through the Associate Superintendent, Education Services or designate.
- 3.2 In recognizing any parental request for home education, the Associate Superintendent, Education Services shall ensure that the educational welfare of the student is maintained in accordance with the School Act and Alberta Regulations.
- 3.3 In recognizing any parental request for home education, the Associate Superintendent, Education Services shall ensure that the legal commitment by the parents to the educational welfare of the student is understood and executed.
- 3.4 The Division will provide to parents of home education students an amount equal to 50% of the Alberta Education Home Education grants received subject to the following conditions:
 - 3.4.1 The funds are for the purchase of learning resources and directly related to educational material.
 - 3.4.2 The parent must provide receipts for such materials.
 - 3.4.3 The home education student must have been enrolled with the Division by September 30th of the school year.

References: *Board Policy: G/I/1 – Alternate Learning Opportunities*
G/II/6 – Home Education
School Act: Section 29

**STUDENT SERVICES 2 – Home Education**

Date: June 30, 2004

Revised Date: January 9, 2017

Responsible Administrator:
Associate Superintendent, Education Services

- 3.5 The Division may pay Alberta Distance Learning Centre fees on behalf of parents of home education students enrolled with the Division by September 30th of the school year, and such payments will be considered part of the 50% payment as per Guidelines 3.4.
- 3.6 Applications for home education shall be completed by the parent in accordance with Alberta Regulation Home Education 145/2006.
- 3.7 Applications for home education shall, if possible, be filed on or prior to the commencement of the school academic year.
- 3.8 One to four visitations shall be carried out under the supervision of the Director, Curriculum and Instruction or designate.
- 3.8.1 To include two assessments per year for each student.
- 3.8.2 Official student records to be kept by the student's resident school.
- 3.8.3 Neighborhood school facilities will be accessible when appropriate supervision is available.
- 3.9 Should parents and/or students not comply with requirements of the School Act and Regulations and Board policy relative to home education:
- 3.9.1 Parents will be notified and asked to meet requirements.
- 3.9.2 A further meeting to resolve the issue shall be called.
- 3.9.3 Parents will be given sufficient time to comply.
- 3.9.4 If parents refuse to comply, a report will be filed with the Attendance Board for non-attendance.

References: *Board Policy: G/I/1 – Alternate Learning Opportunities*
G/II/6 – Home Education
School Act: Section 29