



# STUDENT SERVICES 8 – Student Conduct

Date: Jan. 12, 2010 Revised: Sept. 19, 2016 Responsible Administrator: Associate Superintendent Ed. Services

## 1.0 RATIONALE

The Board recognizes its responsibility to ensure a safe and caring environment in the schools.

## 2.0 PROCESS

The Superintendent or designate will be responsible for administering this Administrative Practice.

## 3.0 GUIDELINES

- 3.1 Each principal shall develop a written School Code of Student Conduct consistent with Board Policies F/IV/7 Student Conduct and F/IV/2 Restricted and Illicit Drugs and in consultation with students, parents/guardians, the school council and staff.
- 3.2 Each principal shall make copies of the School Code of Student Conduct available to students, parents/guardians and staff.
- 3.3 Schools shall review the School Code of Student Conduct with students at regular intervals.
- 3.4 A school code of student conduct shall include:
  - 3.4.1 expectations for student behavior;
  - 3.4.2 a range of specific corrective measures that will be taken when students are found responsible for unacceptable behaviour;
  - 3.4.3 provisions regarding safety and security offenses;
  - 3.4.4 any other matter which the principal deems necessary.
- 3.5 Students will be held responsible and accountable to Sturgeon School Division and its agents for their behaviour and conduct:
  - 3.5.1 during involvement in school sponsored or related activities;

---

References:	<i>Policy:</i>	<i>B/I/3 – Committees of the Board (B/I/3b Discipline Committee)</i>
	<i>Policy</i>	<i>F/IV/2 – Illicit, Prohibited and Restricted Substances</i>
	<i>Policy</i>	<i>F/IV/3 – Student Suspensions and Expulsions</i>
	<i>Policy</i>	<i>F/IV/4 – Student Conduct</i>
	<i>Board Regulation:</i>	<i>Education 2 – Student Suspensions and Expulsions</i>
	<i>School Act:</i>	<i>Sections 24 and 25</i>



# STUDENT SERVICES 8 – Student Conduct

Date: Jan. 12, 2010 Revised: Sept. 19, 2016 Responsible Administrator: Associate Superintendent Ed. Services

- 3.5.2 on school board property;
  - 3.5.3 during any recess or lunch periods;
  - 3.5.4 on division leased, sanctioned or owned vehicles used for the transportation of students to and from school and school activities;
  - 3.5.5 beyond the hours of school operation if that behaviour or conduct has a connection back to the school and a demonstrated detrimental impact on the welfare of individual students.
- 3.6 Students and their parents/guardians, when applicable, are accountable for:
- 3.6.1 school attendance and punctuality;
  - 3.6.2 student work habits including completion of assignments and homework;
  - 3.6.3 proper use of textbooks, equipment, and property of theirs, others and the school;
  - 3.6.4 treating others with dignity and respect;
  - 3.6.5 full cooperation with school authority and personnel authorized to provide educational programs and other services throughout the school day and during all school sponsored activities and beyond the hours of school operation if that behavior or conduct has a connection back to the school and a demonstrated detrimental impact on the welfare of individual students.
- 3.7 Consequences including intervention, suspension and/or recommendation for expulsion, from school or bus, depending on individual circumstances, may be imposed when a student fails to meet the expectations for student conduct articulated in the School Code of Conduct and/or *School Act* (Suspensions 24: 1(a) or (b)). Some examples of unacceptable behaviours include but are not limited to:
- 3.7.1 conduct which verbally, physically or emotionally threatens the safety of students or staff;

---

References:	<i>Policy:</i>	<i>B/I/3 – Committees of the Board (B/I/3b Discipline Committee)</i>
	<i>Policy</i>	<i>F/IV/2 – Illicit, Prohibited and Restricted Substances</i>
	<i>Policy</i>	<i>F/IV/3 – Student Suspensions and Expulsions</i>
	<i>Policy</i>	<i>F/IV/4 – Student Conduct</i>
	<i>Board Regulation:</i>	<i>Education 2 – Student Suspensions and Expulsions</i>
	<i>School Act:</i>	<i>Sections 24 and 25</i>



STUDENT SERVICES 8 – Student Conduct

Date: Jan. 12, 2010 Revised: Sept. 19, 2016 Responsible Administrator: Associate Superintendent Ed. Services

- 3.7.2 conduct which demonstrates disrespect for ethnic, racial, religious and sexual diversity
  - 3.7.3 possession of a weapon, or anything used, or intended for use in causing injury to any person, or for the purposes of threatening or intimidating any person;
  - 3.7.4 assault;
  - 3.7.5 possession, distribution or use of illegal drugs, alcohol, inhalants or any other illicit substances in school or on school property;
  - 3.7.6 willful damage to school or other’s property;
  - 3.7.7 discrimination or harassment;
  - 3.7.8 participating in or contributing to cyber bullying;
  - 3.7.9 participating in, or contributing to froshing or hazing activities;
  - 3.7.10 extortion;
  - 3.7.11 disruptive behaviour, willful disobedience or defiance of authority;
  - 3.7.12 interference with the orderly conduct of classes and school activities;
  - 3.7.13 tampering with items such as fire alarms, or safety equipment;
  - 3.7.14 criminal activity;
  - 3.7.15 bystander encouragement or involvement in instigating or escalating aggressive behaviour (e.g. taunting, fighting).
- 3.8 When disciplining a student, a teacher or principal will consider:
- 3.8.1 whether the student has failed to comply with the *School Act*, Division Code of Conduct or with the School Code of Student Conduct;

---

References:	<i>Policy:</i>	<i>B/I/3 – Committees of the Board (B/I/3b Discipline Committee)</i>
	<i>Policy</i>	<i>F/IV/2 – Illicit, Prohibited and Restricted Substances</i>
	<i>Policy</i>	<i>F/IV/3 – Student Suspensions and Expulsions</i>
	<i>Policy</i>	<i>F/IV/4 – Student Conduct</i>
	<i>Board Regulation:</i>	<i>Education 2 – Student Suspensions and Expulsions</i>
	<i>School Act:</i>	<i>Sections 24 and 25</i>



# STUDENT SERVICES 8 – Student Conduct

Date: Jan. 12, 2010 Revised: Sept. 19, 2016 Responsible Administrator: Associate Superintendent Ed. Services

- 3.8.2 the effect of the student’s behaviour upon other students, the staff, the school and the community;
  - 3.8.3 the nature of the action or incident that calls for disciplinary measures;
  - 3.8.4 informing; and/or consulting with the student’s parents/guardians when it is warranted;
  - 3.8.5 the student’s previous conduct;
  - 3.8.6 the student’s unique circumstances (age, maturity, extenuating circumstances);
  - 3.8.7 the impact of proposed action on the student’s future behaviour;
  - 3.8.8 any other information the teacher or principal considers appropriate or relevant;
  - 3.8.9 whether the student’s conduct is injurious to the physical or mental well being of others in the school.
- 3.9 Each teacher or principal will ensure that appropriate documentation procedures are employed to record disciplinary actions.
- 3.10 As per Section 20 (f) of the School Act, the principal or designate has the responsibility for and the authority to establish and maintain appropriate procedures conducive to an acceptable standard of student discipline.

---

References:	<i>Policy:</i>	<i>B/I/3 – Committees of the Board (B/I/3b Discipline Committee)</i>
	<i>Policy</i>	<i>F/IV/2 – Illicit, Prohibited and Restricted Substances</i>
	<i>Policy</i>	<i>F/IV/3 – Student Suspensions and Expulsions</i>
	<i>Policy</i>	<i>F/IV/4 – Student Conduct</i>
	<i>Board Regulation:</i>	<i>Education 2 – Student Suspensions and Expulsions</i>
	<i>School Act:</i>	<i>Sections 24 and 25</i>