

**STUDENT SERVICES 14** **Communication Plan for Alexander First Nation Students**

Date: Oct. 14, 2011 Revised: Nov. 8, 2011 Responsible Administrator: Associate Supt, Student Services

1.0 RATIONALE

Alexander First Nation students attend Sturgeon School Division schools under an agreement that we will provide educational services to students funded by the resident educational authority. Sturgeon School Division will provide Alexander First Nation education authority with timely information regarding the progress of their students.

2.0 PROCESS

The Associate Superintendent of Student Services will be responsible for administering this Administrative Practice.

3.0 GUIDELINES

- 3.1 Parents of all Alexander First Nation resident students attending Sturgeon School Division under the enrolment code 330 will be informed that student information will be released to Alexander First Nation for the purpose of reporting progress to that authority.
- 3.2 Access to Power School Parent Portal for Alexander First Nation students attending our schools will be available to Alexander First Nation in order to provide student progress information in the following areas:
 - 3.2.1 Student report cards;
 - 3.2.2 Attendance reports;
 - 3.2.3 Student conduct reports;
- 3.3 On request by Alexander First Nation, the principal will provide the following information where applicable:
 - 3.3.1 Student psychological assessment results;
 - 3.3.2 Program placement recommendations;
 - 3.3.3 Provincial achievement results;
 - 3.3.4 Provincial diploma exam results;
 - 3.3.5 Individual Program Plans (IPP)
- 3.4 School principals are responsible to provide information and an invitation to Alexander First Nation regarding relevant:
 - 3.4.1 Individual case conferences;
 - 3.4.2 School and program orientations and open houses;
 - 3.4.3 School awards ceremonies;

References: *Alexander First Nation Education Services Agreement*



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- 3.5 The Associate Superintendent, Student Services will facilitate two meetings annually regarding programming for students involving school administration and Alexander First Nation in September and January. End of year reporting will be facilitated at the schools.

- 3.6 Requests by Alexander First Nation for admission of students under tuition agreement will be reviewed by the Associate Superintendent, Student Services for approval and for resource determination that might impact funding requirements.

References: *Alexander First Nation Education Services Agreement*