



TRANSPORTATION 1 – Contract School Bus Service

Date: Oct. 14, 2009 Revised: March 26, 2014 Responsible Administrator: Manager, Transportation Services

- 1.0 Board Regulation, Transportation 1 – Contract School Bus Services shall be administered in compliance with Policies I-6 and I-7 and Admin Practice *Transportation 08*.
- 1.1 Increases of the school bus fleet shall be administered in compliance with Policy I-6, Board Regulation Transportation 1 and Admin Practice *Transportation 08*.
- 1.2 Decreases of the school bus fleet must be administered in compliance with Policy I-7, Board Regulation Transportation 1 and Admin Practice *Transportation 08*.

2.0 PROCESS

- 2.1 The Manager of Transportation Services shall administer this Regulation.
- 2.2 To comply with Policy I-6 and sections 3.3.2 and 3.3.3 of Admin Practice *Tr 08* - Increases in School Bus Fleet - the sequence of events shall be [1] the selection committee makes a recommendation to the Superintendent; [2] once the Superintendent has accepted this recommendation, the Transportation Manager shall communicate to the Transportation Committee of the Board; this communication shall be made at a meeting of the Transportation Committee or in another manner as approved by the Transportation Committee; [3] once the Transportation Committee has been advised of the name of the successful contractor, the Manager of Transportation Services may advise the successful contractor of this decision.
- 2.3 To comply with Policy I-7 sections 3.6 and 3.7 of Admin Practice *Tr 08* - Decreases in School Bus Fleet - the sequence of events shall be [1] the Manager of Transportation Services makes a recommendation to the Superintendent; [2] once the Superintendent has accepted this recommendation, the Transportation Manager shall communicate to the Transportation Committee of the Board; this communication shall be made at a meeting of the Transportation Committee or in another manner as approved by the Transportation Committee; [3] once the Transportation Committee has been advised of the name of the run to be eliminated and the contractor affected, the Manager of Transportation Services may advise the affected contractor of this decision.

References: Board Policy(s): I/6 – Selection of School Bus Contractors
I/7 – Reduction in Contract School Bus Fleet
Admin Practice(s): Transportation 08