



Request for Expressions of Interest

Operator to open and run a Day Care inside Sturgeon Composite High School

Submissions should be emailed to Liliana.Levesconte@sturgeon.ab.ca by 3:00pm on Tuesday, April 6, 2021.

All queries related to this Request for Expressions of Interest should be submitted in writing to the attention of Liliana LeVesconte at Liliana.Levesconte@sturgeon.ab.ca, by Friday, March 26, 2021.

The Proposal

Sturgeon Public Schools is looking to lease space at Sturgeon Composite High School to a Day Care operator to:

- Provide Child Care Services to children infant to 4.5 years
- Provide Service 6:00am – 6:00pm weekdays
- Support the Child Care CTS Program for our High School students
- Meet the needs of our communities by providing Child Care services

Child Care CTS High School Program

SCHS has a Childcare Career and Technology Studies (CTS) Program led by our dedicated and experienced teachers.

The Day Care would provide the opportunity for Sturgeon Composite High School students to complete the practicum portion of their First Aid Certification in Childcare and the Child Development Assistant Certification (Formerly level 1 Childcare).

Space

The dedicated indoor Child Care space is 100 square metres. Sturgeon Public School Division will complete and cover costs associated with any required physical space modifications to both the indoor and outdoor play space in order to meet Alberta Day Care requirements.

There are also additional rooms for storage and a dedicated office space.

License

The operator must attain required child care licenses and liability insurance (as outlined in the Alberta Day Care Application process).





Preferred Experience and Score of Required Services

All Submissions received in response to this Request for Expressions of Interest (RFEOI) will be considered; however, priority will be given to organizations that have experience delivering a range of child and family services in the Sturgeon County and Morinville area. Furthermore, priority will be given to organizations that have successful experience or currently provide infant/toddler care.

The Selected Respondent will be expected to:

- a. Manage the administration and delivery of high quality, affordable and accessible child care services.
- b. Provide all equipment, furnishings and supplies to deliver the licensed Child Care program(s) and ensure they compliance with the Alberta Child Care regulations.

Timeline

RFEOI Issued	March 05, 2021
Submit Enquiries by	March 26, 2021
Submit Submissions by	April 06, 2021
Evaluation Completed and Selected Respondent Identified	April 30, 2021
Program in Place	August 01, 2021
Opens to families	August 15, 2021

Submission Details

1. Complete the *Expression of Interest* – Appendix A
2. Provide three references with contact information.

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Appendix A: Day Care EOI

