

Guide to Completing Forms via the PowerSchool SIS Parent Portal

Page 1: Logging in

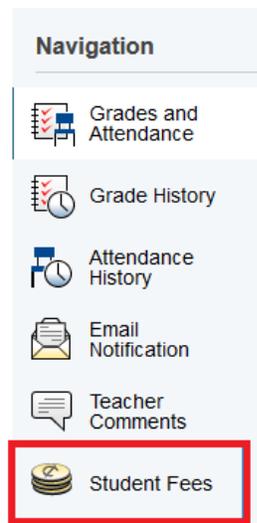
Page 2: In-School Mask Exemption Request

Page 4: Off Site Activities Annual Consent Form - Yearly Walking/Low Risk Activities

Page 6: Off Site Activity(ies) Consent of Parent/Guardian and Acknowledgement of Risk

Things you will need

- PowerSchool SIS Parent Account
 - Access to a computer
1. Log into PowerSchool SIS public portal <https://sps.powerschool.com/public/home.html> using either a Firefox or Google Chrome browser (Internet Explorer is not a supported browser).



2. Select Student Fees tab

3. A new window will open. Select your child by clicking on their name on the top bar.



Test

Student names will populate here if you have more attached to your PowerSchool SIS account

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In-School Mask Exemption Request



Under the **New Items** header, click on the Form **In-School Mask Exemption Request**

Student Name will pre-populate on the form

1. Carefully review the form and enter reason for the request

Please provide the reason for the request:

2. Check both boxes and sign your name in the dotted box

Consent

- I am the Custodial Parent/Guardian
- I agree to the above Terms & Conditions

Signature of Custodial Parent/Guardian

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3. Type your name and click on the calendar icon to select the date

Printed Name

Dated

4. Review the data you have entered and agreed to. If you consent, select the Submit button

If you have any issues, please contact the school office.

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Off Site Activities Annual Consent Form - Yearly Walking/Low Risk Activities

1. Under the **New Items** header, click on the Consent Form ie. **Off Site Activities Annual Consent Form - Yearly Walking/Low Risk Activities 21-22**



Student Name will pre-populate on the form

2. Carefully review the form and enter student medical information (or NA if not applicable).

Student Medical Information: (enter NA if not applicable)

3. Check both boxes and sign your name in the dotted box

Consent

I am the Custodial Parent/Guardian

I agree to the above Terms & Conditions

Signature of Custodial Parent/Guardian

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4. Type your name and click on the calendar icon to select the date

Printed Name

Dated

5. Review the data you have entered and agreed to. If you consent, select the Submit button

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Off Site Activity(ies) Consent of Parent/Guardian and Acknowledgement of Risk

Further details to follow!