



DATE: March 22, 2023

TO: Board of Trustees

FROM: Shawna Warren, Superintendent

ORIGINATOR: Liliana LeVesconte, Associate Superintendent, Corporate Services

GOVERNANCE POLICY: [Policy 405 - Budget Development and Transparency](#)

ADDITIONAL REFERENCE: [AP 415 - Fiscal Reporting](#)
 Education Act: Sections 139(1)(2), 143, 180, 183, 184
 Assurance Domain - [Governance](#)

SUBJECT: Monthly Financial Report- February 2023

PURPOSE:

For information.

BACKGROUND:

The Board Financial Report for February 2023 is included for Trustee information.

Every month, at the Public Meeting of the Board, as stated in Policy 405 - 2.6 - “The Board shall receive a financial report of budget and year-to-date revenues and expenditures, along with a variance analysis for the previous month.”

The Monthly Budget Report includes a column for Instructional Centralized Supports. In addition, a Non-budgeted Additional Grants column for amounts received after the approved budget is tracked outside the approved budget. The Instructional Centralized Supports include Information Technology, Education Planning, Community Engagement, Curriculum Development, Specialized Learning Support, Program Unit Funding (PUF), Human Resources, Student Health and Wellness, Divisional PD, Divisional Principal and Evergreening.

As of the end of February 2023, the Division’s deficit is \$610k, due to:

- New unbudgeted grants released, totaling \$631,688 offsetting our anticipated deficit:

Alberta School Councils Engagement (includes unspent funds from prior year)	\$12,416
Dual Credit Programming	\$150,000
Learning Disruption Support (includes unspent funds from prior year)	\$94,542
Low Incidence Support Services (LISS)	\$40,902
Support for Ukrainian Students	\$55,000
Curriculum Planning (unspent funds from prior year)	\$230,465
French as a Second Language	\$48,362

- Higher than budgeted interest revenue on deposit accounts.
- Timing of certain revenue and expenses, such as fee collection, insurance and utilities.

When excluding the above noted temporary surplus, the Division would have had a deficit of \$1.3M, as opposed to a deficit of \$1.2M as planned as of February 28, 2023. The Targeted Deficit for 2022-2023 is \$2,337,972, however, the ministerial approval reduced that deficit to \$2,037,417. This amount includes the operating dollars invested in capital assets (\$272k to date). The Division will be required to meet the access to the Unrestricted Surplus as approved by the Minister, by adding to our operating statement a portion of the PUF Deferred funds and/or by reducing the planned Capital Contribution to Reserves.

There have been a few unbudgeted expenses, which are detailed below.

When compared to the budget, the actual variances by program:

- Pre-K - 12
 - Revenues are higher than budgeted by \$805k, due to ATA Salary Settlement top up (\$264k), Student Enrolment Growth grant (\$138k), the timing of fee collection, higher than anticipated donations (\$136k), mostly related to graduation, and fundraising revenues (\$44k) and a number of smaller revenues sources.
 - Expenses are higher than budgeted by \$592k, mainly due to accelerated timing of instruction expenses over the first 10 months of the fiscal year, ATA Salary Settlement (138k).
- Centralized Instructional Services
 - Revenues are higher than budgeted by \$488k due to the timing of additional First Nations funding for Learning Services; a portion of the interest revenue was allocated to supporting technology upgrades (\$148k).
 - Expenses are higher due to Learning Services expenses taking place over the first 10 months of the year, but anticipating to track closer to budget by the end of year, and additional amortization for the Loft Boards that were capitalized at year end, but not budgeted (\$163k). The amortization is anticipated to affect the year end deficit.
- Operations & Maintenance
 - Revenue includes additional, unbudgeted Alberta Education funding of \$85k to cover the rent for Legal Public School and a settlement from the liquidation of assets under the ASBIE old insurance of \$95k.
 - Expenses are higher than budgeted by \$879k due to \$176k for the SCHS Flood while the insurance funds were received in the 2021-2022 school year, higher than budgeted snow clearing costs (\$156k), utility costs higher during the winter season, the timing of insurance premiums, and the loss on disposal of obsolete surveillance equipment (\$255k), which is anticipated to affect the year end deficit.
- Transportation Services
 - Revenue is higher than budgeted due to Transportation fees being collected at the beginning of the year, and additional revenue received for the fuel subsidy program.
 - Expenses are higher than budgeted mainly due to fuel subsidy received being paid out to the bus contractors, contractors cost taking place over 10 months as opposed to 12, the addition of a Bon Accord Route in September 2022, offset by the elimination of two routes in August 2022, after the budget cycle.
- System Administration
 - Revenue is higher than budgeted due to additional interest earned on the deposit accounts (\$231k), and unbudgeted \$40k for ASBIE property equity final payout.
 - Expenses are tracking close to budget.



- External Services
 - Revenues are lower than budgeted due to less secondments.
 - Expenses are lower than budgeted due to less secondments and less subs budgeted under this category.
- Non-Budgeted Additional Grants
 - Grant were received later in the year, but anticipated to be spent by the end of the year.
- Capital Investment to February 28, 2023, adds up to \$272k, and it will reduce the overall unrestricted surplus.

Administration is prepared to respond to questions at the March 22, 2023, Public Board meeting.

ATTACHMENT(S):

1. February 2023 Monthly Financial Report

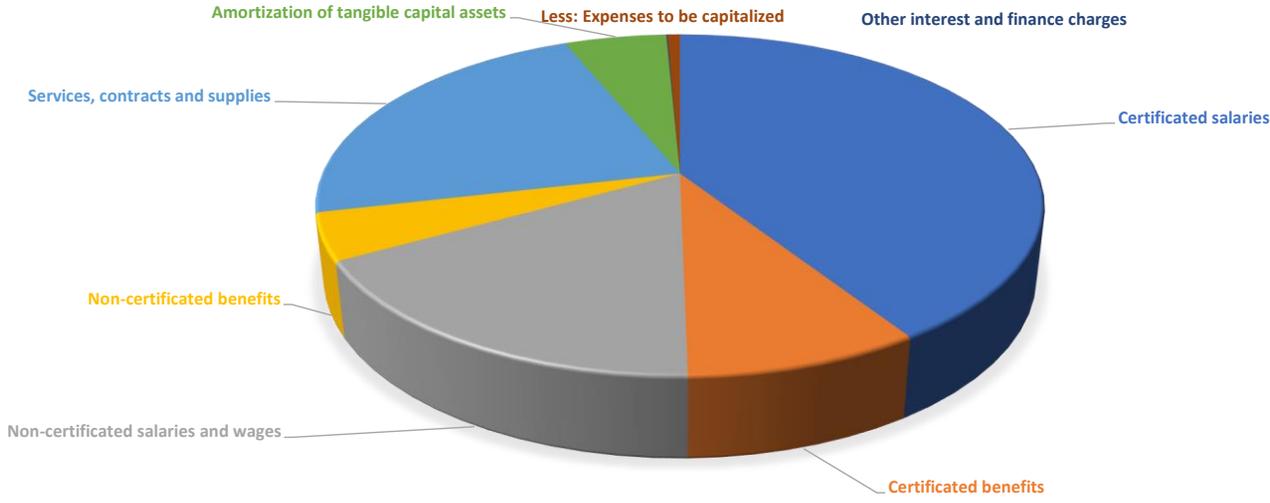
The Sturgeon Public School Division
2022-2023 School Year

New

Target Percent - 50%

	Pre-K to Grade 12	Instructional Centralized Supports	Operations & Maintenance	Transportation	System Administration	External Services	TOTAL	Non budgeted Additional Grants
REVENUES								
Alberta Education	\$ 20,333,604	\$ 6,726,312	\$ 2,680,722	\$ 2,511,538	\$ 1,344,647	\$ 117,292	\$ 33,714,114	\$ 671,399
Alberta Infrastructure & Amortization	\$ 2,944	\$ 10,637	\$ 1,970,827				\$ 1,984,408	
Other - Government of Alberta	\$ 556,270	\$ -					\$ 556,270	
Federal Government and First Nations	\$ 199,132	\$ 272,042					\$ 471,174	
Fees	\$ 846,155	\$ -		\$ 735,312		\$ 1,954	\$ 1,583,421	
Sales of services and products	\$ 129,746	\$ 495		\$ 950	\$ 1,412	\$ 69,954	\$ 202,557	
Investment income	\$ -	\$ 148,018			\$ 331,288		\$ 479,306	
Gifts and donations	\$ 194,573	\$ -					\$ 194,573	
Rental of facilities	\$ 33,008	\$ 3,900	\$ 25,569			\$ 546	\$ 63,023	
Fundraising	\$ 88,074	\$ -					\$ 88,074	
Other	\$ 229	\$ 723	\$ 114,742		\$ 40,363		\$ 156,057	
TOTAL REVENUES	\$ 22,383,735	\$ 7,162,127	\$ 4,791,859	\$ 3,247,799	\$ 1,717,711	\$ 189,746	\$ 39,492,977	\$ 671,399
Approved Budget Revenues	\$ 43,158,454	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 74,653,111	
Percent Collected of Budget Received	51.86%	53.66%	51.57%	57.04%	61.58%	50.98%	52.90%	
EXPENSES								
Certificated salaries	\$ 15,285,008	\$ 1,198,943			\$ 174,663	\$ 134,179	\$ 16,792,793	\$ 90,233
Certificated benefits	\$ 3,478,578	\$ 132,801			\$ 16,978	\$ 15,237	\$ 3,643,594	\$ 9,410
Non-certificated salaries and wages	\$ 1,839,788	\$ 3,492,317	\$ 1,035,469	\$ 86,921	\$ 621,722		\$ 7,076,218	\$ 15,810
Non-certificated benefits	\$ 426,513	\$ 947,823	\$ 282,733	\$ 21,548	\$ 147,117		\$ 1,825,734	\$ 2,860
Services, contracts and supplies	\$ 2,427,844	\$ 1,115,578	\$ 2,214,380	\$ 3,082,635	\$ 405,737		\$ 9,246,174	\$ 92,249
Amortization of tangible capital assets	\$ 78,765	\$ 95,156	\$ 2,034,349	\$ 1,297	\$ 15,598		\$ 2,225,166	
Other interest and finance charges	\$ 12,828			\$ 13,136			\$ 25,964	
Less: Expenses to be capitalized	\$ (176,791)	\$ (47,135)	\$ (42,190)	\$ (5,851)			\$ (271,968)	\$ -
TOTAL EXPENSES	\$ 23,372,534	\$ 6,935,483	\$ 5,524,741	\$ 3,199,686	\$ 1,381,816	\$ 149,416	\$ 40,563,676	\$ 210,561
Approved Budget Expenses	\$ 45,556,346	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 77,051,003	
Percent Spent of Budget	51.30%	51.96%	59.46%	56.20%	49.54%	40.15%	52.65%	31.36%
OPERATING SURPLUS (DEFICIT)	\$ (988,800)	\$ 226,644	\$ (732,882)	\$ 48,114	\$ 335,895	\$ 40,331	\$ (1,070,699)	\$ 460,838

ACTUAL EXPENSES BY OBJECT



ACTUAL EXPENSES BY PROGRAM

