DATE: June 28, 2023

TO: Board of Trustees

FROM: Shawna Warren, Superintendent

ORIGINATOR: Jonathan Konrad, Deputy Superintendent, Education Services

Lauren Walter, Manager, Marketing & Communications

GOVERNANCE POLICY: Policy 225 – Board Responsibility and Conduct

Policy 700 - Superintendent of Schools

ADDITIONAL REFERENCE: AP220 - Communications

Assurance Domain - Local and Societal Context

SUBJECT: Communications Report – June 2023

PURPOSE:

For information.

BACKGROUND:

The Superintendent is committed to ensuring open, transparent, positive internal and external communications are developed and maintained. In accordance with this commitment, the Superintendent employs a Communications Manager whose primary role is to establish and maintain effective Division and school communication.

The monthly Communications Report for the month of June is included for Trustee information.

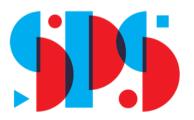
Administration is prepared to respond to questions at the June 28, 2023, Public Board meeting.

ATTACHMENT(S):

1. Communications Report – June 2023

Board Memorandum

May 2023 & June 2023



Sturgeon Public Schools

Dare to reimagine learning

Communications Report

Marketing Goals





1.SPS BLOG/NEWSLETTER

The blog/newsletter will be used to update parents—as well as the greater community—on the positive things that are happening in the division, such as:

- 1. Events
- 2. News
- 3. Award Wins
- 4. Projects
- 5. Initiatives



2.TRADITIONAL MEDIA

The aim of this year's Communication Plan is to build connection with other media organizations in our community. Each month, stories will be submitted to Sturgeon County—as well as each Town Administration—highlighting exciting news about our schools. Having local organizations circulate our success stories will contribute to our positive community reputation, while simultaneously promoting our programs.

3.WEBSITE UPDATES

The website will be updated so that the format and content are concise, informative, and user friendly. A particular area of improvement will be the individual school sites—which will be made more uniform and easy for current and prospective parents to navigate.



4.SOCIAL MEDIA

The goal of our social media is to be more engaging and innovative than ever before. We will post photo and video content daily that:

- A) Reflects our Core Values
- B) Is Engaging
- C) Follows Current Social Media Trends
- D) Utilizes Algorithmic Patterns to Reach a Large Audience

The social media platforms we will be utilizing are:



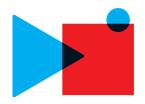












Communications in May & June has been focused on:

 The May edition of the Division Newsletter. This edition included: information and details on National Indigenous History Month as well as Pride Week, details on the 2023-2026 Education Plan, our Division's Edwin Parr Award Nominee, May-ker Month, and other exciting updates.

Aligns with Marketing Goal 1





Show me the May Edition of the Newsletter

Promoting our Pre-Kindergarten programming through the distribution of print materials.
Our Pre-Kindergarten infographic flyers were placed in Daycares, Dentist Offices, Doctors Offices, Post Offices, and other high traffic areas within our School Communities.

Aligns with Marketing Goal 2

Communications in May & June has been focused on:

 Showcasing our Division's active participation in Pride Week, ensuring our Sturgeon Public Schools branding reflected inclusivity and diversity. To demonstrate our support, we updated our branding across all platforms with vibrant rainbow pride colours. Furthermore, we shared photos capturing our schools' engagement in various Pride initiatives and events, celebrating the spirit of inclusiveness within our community.

Aligns with all Marketing Goals

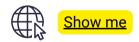




Celebrating Pride Week

Embracing Diversity in Sturgeon Public Schools

Sturgeon Public Schools will be celebrating Pride Week the week of June 5th – 9th, 2023. The Board believes in the importance of, and is committed to, establishing and maintaining welcoming, inclusive, equitable, safe and healthy learning and working environments that respect diversity and foster a sense of belonging for members of the school community. To honour the importance of inclusive environments that respect diversity our







Show me

Communications in May & June has been focused on:

 Collaborating with CASA Mental Health Services to host a Mental Health Classrooms Open House at Gibbons School. In addition to spreading the word about the Open House via School Messenger, Social Media, and notifying media contacts, posters were created as a way to engage and inform parents at the event about what the classrooms have to offer.

Aligns with all Marketing Goals



 Assisting Landing Trail School in mobilizing the community for the grand commemoration of Landing Trail's 40th Anniversary. Alongside the development of an engaging anniversary website, impactful social media posts and website announcements were made to generate widespread awareness. Additionally, a thoughtfully crafted flyer was designed and circulated throughout the town of Gibbons, ensuring maximum outreach and involvement.



Sturgeon Public in the Media

Aligns with Marketing Goal 2

• June 12, 2023 — Sturgeon Composite Hosts Alumni Concert

St Albert Gazette

• June 1, 2023 — Talent and Heart Collide in Four Winds Public School's Annie Jr.

Morinville Online

• June 21, 2023 — Celebrating 40 Years at Ochre Park

Redwater Review

 A Congratulations to our 2023 Graduating Class will be shared in the June 28th Edition of the Redwater Review, and the June 29th version of the St. Albert Gazette

Upcoming Events

- · Last Day of Classes June 29th
- Welcome Back 2023 August 29th