## **Employee Expense Form**

2022-2023 School Year

EMPLOYEE #		
EMPLOYEE #		

	ALL CLAIMS MU	ST BE SUPPORTED	BY ORIGINAL RI	ECEIPTS	
DATE	TRANSP. EXPENSES (COST BEFORE GST)	ACCOMOD. EXPENSES (COST BEFORE GST)	MEAL EXPENSES (COST BEFORE GST)	OTHER EXPENSES	GST

DATE	TRANSP, EXPENSES (COST BEFORE GST)	ACCOMOD. EXPENSES (COST BEFORE GST)	MEAL EXPENSES (COST BEFORE GST)	OTHER EXPENSES (COST BEFORE GST)	GST	TOTAL	DESCRIPTION	ACCOUNT CODING
Feb 18/24				1,115.00	55.75	1,170.75	Cpa Annual Dues	550-400-277-000-33
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OTAL TRIS	-		_	1,115.00	55.75	1,170.75		
GES						-,,		

	Sean Nicholson	Shawna Warren
School/Location		
	Employee Signature	Administrativa Signatura
	Employee Signature	Administrative Signature
	3/6/2024	March +, 2024
	Date	Date

Updated September 2023

File Saved in P:\FORMS REGISTER\05 - Financial Management folder

Note:

Use Employee Mileage Expense Form for all mileage expenses.



## **CPA Western School of Business**

Suite 201, 1074 103A St SW Edmonton, AB T6W 2P6 "The CPAWSB is engaged as the Contractor for education delivery, on behalf of the provincial CPA organization."



CPA Number:

Sean Nicholson



GST CPA AB # 106904287 RT0003

Invoice # INV000533231

Invoice Date: February 18, 2024

## **PEP Annual Re-enrollment**

item	Quantity	Unit Price	Price	Tax	Total
Annual Dues - Full Year	1	\$1,115.00	\$1,115.00	\$55.75	\$1,170.75
			\$1,115.00	\$55.75	\$1,170.75
			Payment	t Details	
		Date Paid	Method		Amount

Payment Details			
Date Paid	Method	Amount	
2/18/2024	Credit Card	\$1,170.75	
		\$1,170.75	
	Outstanding Amount		

\$0.00