



Date: May 28, 2025 **Agenda Item:** 7.3

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Sean Nicholson, Associate Superintendent, Corporate Services

Subject: **Bylaw 01-2025 Authorize the Establishment of Multiple Voting Stations Within the Subdivisions of Sturgeon Public School Division in Cooperation with Municipalities and Sturgeon County for the 2025 General Election**

Recommended Motion:

THAT the Board of Trustees approve Bylaw 01-2025 to Authorize the Establishment of Multiple Voting Stations Within the Subdivisions of Sturgeon Public School Division in Cooperation with Municipalities and Sturgeon County for the 2025 General Election, at the first reading in this meeting to Authorize the Establishment of multiple Voting Stations within the subdivisions of Sturgeon Public School Division in cooperation with Municipalities and Sturgeon County for the 2025 General Election.

THAT the Board of Trustees approve Bylaw 01-2025 at the second reading in this meeting to Authorize the Establishment of Multiple Voting Stations within the Subdivisions of Sturgeon Public School Division in cooperation with Municipalities and Sturgeon County for the 2025 General Election.

THAT the Board of Trustees approve the third reading of Bylaw 01-2025 to Authorize the Establishment of Multiple Voting Stations Within the Subdivisions of Sturgeon Public School Division in cooperation with Municipalities and Sturgeon County for the 2025 General Election.

THAT the Board of Trustees approve Bylaw 01-2025 at the third reading in this meeting in order to Authorize the Establishment of Multiple Voting Stations Within the Subdivisions of Sturgeon Public School Division in cooperation with Municipalities and Sturgeon County for the 2025 General Election.

Background:

Under the *Local Authorities Election Act (LAEA) of Alberta*, school divisions are permitted to coordinate with municipalities for the administration of elections. Section 2(2) of the Act allows elected authorities to enter into agreements for the conduct of elections, while Section 2(3) outlines that the designated authority must ensure adherence to the Act's procedures. Section 3(1) also provides flexibility for school boards and municipalities with overlapping jurisdictions to establish shared responsibilities for conducting elections. In

alignment with this legislative framework, the Board of Trustees is proposing a bylaw to authorize Voting stations in municipalities with which agreements have been made, ensuring consistency with the voting procedures and hours set by those municipalities and Sturgeon County for the October 20, 2025, General Election.

Status & Relationship to Superintendent Leadership Quality Standard (SLOS):

This report aligns with the [SLOS](#) in the following way:

COMPETENCY:	(6) School Authority Operations and Resources
INDICATORS:	a. providing direction on fiscal and resource management in accordance with all statutory, regulatory and school authority requirements; and c. delegating responsibility to staff, where appropriate, to enhance operational efficiency and effectiveness.
COMPETENCY:	(7) Supporting Effective Governance
INDICATORS:	e. ensuring that the board's fiscal and resource management is in accordance with all statutory, regulatory and board requirements; and f. supporting the board in the fulfilment of its governance functions in the fiduciary, strategic and generative realms.

Governance Implications:

[Local Authorities Election Act \(LAEA\) of Alberta](#)

Section 2 and Section 3 Joint Elections

[Education Act](#)

Section 73 Procedure for Elections

[Policy 225: Role of the Board](#)

As elected representatives of the community, the Board of Trustees is held accountable through the Education Act. The Board provides overall direction and leadership to the Division. The Board is a corporate entity and exercises its authority through a democratic process and always models a culture of respect and integrity.

Administration is prepared to respond to questions at the May 28, 2025, Public Board meeting.

Attachment(s):

1. Bylaw 01-2025 - Authorize the Establishment of Multiple Voting Stations Within the Subdivisions of Sturgeon Public School Division in Cooperation with Municipalities and Sturgeon County for the 2025 General Election

THE STURGEON PUBLIC SCHOOL DIVISION

BYLAW NO. 01-2025

A BYLAW TO AUTHORIZE THE ESTABLISHMENT OF MULTIPLE VOTING STATIONS WITHIN THE SUBDIVISION OF STURGEON PUBLIC SCHOOL DIVISION IN COOPERATION WITH MUNICIPALITIES AND STURGEON COUNTY FOR THE 2025 GENERAL ELECTION

Whereas Section 37(3) of the Local Authorities Election Act RSA 2000 Chapter L-21 provides that the elected authority may pass a bylaw by June 30 of a year in which a general election is to be held allowing the returning office of the elected authority to designate more than one voting station for each subdivision.

And whereas Section 73 of the Education Act SA, 2012 Chapter E-0.3 provides for the procedures for general elections held pursuant to this Act are to be governed by this Act and the *Local Authorities Election Act*.

And whereas the Board of Trustees of the Sturgeon Public School Division may wish to designate more than one voting station within each subdivision, where it is working both with the County and Municipalities.

Now Therefore the Board of Trustees of the Sturgeon Public School Division enacts the following:

- 1- The Board Authorizes the Establishment of Multiple Voting Stations Within the Subdivisions of Sturgeon Public School Division in Cooperation with Municipalities and Sturgeon County for the 2025 General Election.

Effective Date

2. This bylaw shall come into force on the day it is passed.

Read a first time on May 28, 2025;

BOARD CHAIR

ASSOCIATE SUPERINTENDENT
CORPORATE SERVICES

Read a second time on May 28, 2025;

BOARD CHAIR

ASSOCIATE SUPERINTENDENT
CORPORATE SERVICES

Read a third time on May 28, 2025;

BOARD CHAIR

ASSOCIATE SUPERINTENDENT
CORPORATE SERVICES