



Date: May 28, 2025 **Agenda Item:** 7.5

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Sean Nicholson, Associate Superintendent, Corporate Services

Subject: **Authorization for Agreements with Municipalities and Sturgeon County for the 2025 General Election**

Recommended Motion:

THAT the Board of Trustees approve the authorization of the Division to enter into an agreement with Municipalities and Sturgeon County for the purpose of conducting the 2025 General Election in accordance with the *Local Authorities Election Act (LAEA) of Alberta*. The Division shall adhere to the bylaws and election procedures as established by each municipality or town with which an agreement is entered into.

Background:

Under the *Local Authorities Election Act (LAEA) of Alberta*, school divisions are permitted to coordinate with municipalities for the administration of elections. Section 2(2) of the Act allows elected authorities to enter into agreements for the conduct of elections, while Section 2(3) outlines that the designated authority must ensure adherence to the Act's procedure.

Status & Relationship to Superintendent Leadership Quality Standard (SLQS):

This report aligns with the [SLQS](#) in the following way:

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| COMPETENCY: | (6) School Authority Operations and Resources |
| INDICATORS: | a. providing direction on fiscal and resource management in accordance with all statutory, regulatory and school authority requirements; and
c. delegating responsibility to staff, where appropriate, to enhance operational efficiency and effectiveness. |
| COMPETENCY: | (7) Supporting Effective Governance |
| INDICATORS: | e. ensuring that the board's fiscal and resource management is in accordance with all statutory, regulatory and board requirements; and
f. supporting the board in the fulfilment of its governance functions in the fiduciary, strategic and generative realms. |

Governance Implications:**Local Authorities Election Act (LAEA) of Alberta**

Section 2 Joint Elections

2(2) An elected authority may by resolution enter into an agreement with one or more elected authorities in the same area for the conduct of any election.

Education Act

Board Powers and Elections Section 73

Policy 225: Role of the Board

As elected representatives of the community, the Board of Trustees is held accountable through the Education Act. The Board provides overall direction and leadership to the Division. The Board is a corporate entity and exercises its authority through a democratic process and always models a culture of respect and integrity.

Administration is prepared to respond to questions at the May 28, 2025, Public Board meeting.

Attachment(s):

Not applicable.