



**Date:** June 18, 2025 **Agenda Item:** 8.1

**To:** Board of Trustees

**From:** Shawna Warren, Superintendent

**Originator(s):** Jonathan Konrad, Deputy Superintendent, Education Services  
Dan Stephen, Division Principal

**Subject:** **Off-Campus Education Report 2024-2025**

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**Background:**

Off-Campus Education programming within Sturgeon Public Schools provides high school students with meaningful opportunities to explore career pathways, gain hands-on experience and earn high school credits through community partnerships and work-based learning. In alignment with Administrative Procedure 845: Off-Campus Education (Section 5), this report outlines the scope and impact of Off-Campus Education in the 2024-2025 school year at Redwater School, Sturgeon Composite High School and the Learning Centres.

Programs include Work Experience, Career Internship, the Registered Apprenticeship Program (RAP), Dual Credit and the Green Certificate Program. Participation levels continue to grow across the Division, with notable student credit attainment, expanding partnerships with local businesses and post-secondary institutions and innovative approaches to overcoming scheduling and instructional barriers in small school contexts.

**Status & Relationship to Superintendent Leadership Quality Standard (SLQS):**

This report aligns with the [SLOS](#) in the following way:

<b>COMPETENCY:</b>	(1) Building Effective Relationships
<b>INDICATORS:</b>	a. collaborating with community and provincial agencies to address the needs of students and their families.

**Governance Implications:**

**Education Act**

Off-campus education programs

22(1) A board may provide off-campus education programs for its students.

(2) A board may enter into an agreement with a person to provide a workplace for students who are participating in an off-campus education program.

(3) When a student wishes to participate in an off-campus education program, the board shall obtain the consent of the student's parent or, if the student is 16 years of age or older, of the student.

(4) A student who is participating in an off-campus education program is considered to be attending school while at the workplace provided for the program.

[Policy 225: Role of the Board](#)

Education Planning and Programming

The Board shall deliver appropriate education programming to meet the needs of all students enrolled in a school operated by the Board and to enable their success

Stakeholder Engagement and Communication

9. Promote the schools' programs which reflect the needs and desires of the community.

Collaboration

The Board shall collaborate with municipalities, other boards and community-based service agencies in order to effectively address the needs of all students and manage the use of public resources and collaborate with post-secondary institutions and the community to enable smooth transitions for students from secondary to post-secondary education.

Administration is prepared to respond to questions at the June 18, 2025, Public Board meeting.

**Attachment(s):**

1. Off-Campus Education Report - Redwater School
2. Off-Campus Education Report - Sturgeon Composite High School & Learning Centres



# Redwater High School

The Off-Campus Education program at Redwater High School consists of the Work Experience Program and Career Internship both on and off campus, the Registered Apprenticeship Program (RAP), Dual Credit and the Green Certificate Program for those students with interest in training for an agricultural occupation.

## Work Experience and Career Internship

Students earned Off Campus credits at the following locations:

<ul style="list-style-type: none"> <li>• Connect Energy Services Corp.</li> <li>• IGA</li> <li>• Thorhild County</li> <li>• Pinnacle Scaffolding</li> <li>• Williams Livestock</li> <li>• C. Young Welding</li> <li>• Acme Scrap Iron &amp; Metals</li> <li>• Redwater Tim Hortons</li> <li>• PTW Canada</li> <li>• Phat Patties</li> <li>• Bill Armstrong Trucking LTD</li> </ul>	<ul style="list-style-type: none"> <li>• Redwater School</li> <li>• Jaystone Ranch</li> <li>• LTD Oilfield Services Inc.</li> <li>• Spedden Gardens Restaurant Inc.</li> <li>• Legal Machining &amp; Welding</li> <li>• Pembina Pipeline Corporation</li> </ul>
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## Registered Apprenticeship Program (RAP):

5 students, who earned 75 credits, were enrolled in the RAP program for the 2024/2025 school year.

- 20 credits in Heavy Equipment Technologist
- 20 credits in the Electrician program
- 35 credits in the Welding program
- Three students are currently enrolled with Careers to start RAP placements for the summer and continue into the next school year. All students either have current placements and will continue working there or have completed all applications for summer RAP employment.

## Dual Credit Students

- There were 9 students enrolled in dual credit earning 41 credits at the 30 level. 2 students enrolled with NAIT in the Advanced Welding cohort, 2 students enrolled with Northern Lakes College in the Educational Assistant Program And 5 students enrolled with NAIT in the Culinary Arts program.



### **Alberta Agriculture's Green Certificate Program:**

- We have two grade 11 students who are registered in the Green Certificate Program. One student enrolled in the Equine program and one student enrolled in the Feedlot program.
- The student enrolled in the Feedlot program, completed the entire Green Certificate this year, earning his certificate with Lakeland College and 16 (30 level) credits.

### **Credits earned for 2024-2025 school year (Work Experience and Career Internship):**

- There were 16 students enrolled in Work Experience this year and have earned a total 160 credits. These numbers may change/increase slightly by the end of June.
- Approximately 160 credits earned in work experience, 75 RAP credits, 41 dual credit credits, and 21 green certificate credits = 297 Total Off Campus credits.

### **Prerequisite Credits for Off-Campus Programs (2024/2025)**

- In order to ensure that students have the flexibility to enroll in off-campus programming throughout the year; the workplace safety, workplace safety systems, and agriculture safety were included with off-campus programming this year.
- 15 students completed HCS3000, 7 students completed HCS3010, and 9 students completed AGR 3000 = 31 credits

### **Program Highlights**

- This year, the interest and enrolment in the Off-Campus program continues to grow with 41% of the high school students participating in an off-campus course. Interest in the RAP program also continues to grow with many grade 9 students signed up to start their Career pathways journey.
- Support for the program from community business partners has grown significantly. Between increased interest in opening up RAP positions for our high school students to entertaining early conversations about potential week long training trades focused sessions, the Off-Campus programming has established the foundational support from the Redwater community.
- The Culinary Arts dual credit program, offered in partnership with NAIT, has been a huge success. The program has inspired the participating students to look at a potential career in culinary arts, while sparking interest and curiosity in NAIT programming amongst the other students who were not able to participate in the afterschool program.
- For the first time in RWS Green Certificate history, our student in grade 11 has completed the entire Feedlot certificate one year early! His dedication to completing the training and driving to Westlock and Vermillion for his testing days is commendable.

### **Challenges the program faced this year**

- As demand for off-campus programming continues to grow, the limited teaching time available presents challenges, especially when this program consists of four



distinct programs. Each program is tailored to different student needs and course requirements, often resulting in up to 20 separate gradebooks each term. At this point, the constraints on teaching hours poses a hurdle in sustaining and growing the program to align with community demand and career pathway planning.

- Employer feedback has shown concern that many RAP students do not have the basic competencies such as tool knowledge, entry level skills, and basic math facts which has limited their growth in the program. Without the infrastructure to offer CTS courses that align with the skilled trades programs, as well as, single course programming for high school Math classes, students are facing barriers when entering the RAP program.
- Programming for dual credit options posed a challenge with a rigid timetable due to the nature of a small high school. Asynchronous or after school dual credit programs are the most accessible because of this.

## Sturgeon Composite High School / Learning Centres

The Off-Campus Education program consists of the Work Experience Program, both on and off campus. This includes the Registered Apprenticeship Program (RAP), Dual Credit, and the Alberta Agriculture Green Certificate Program. These programs offer students opportunities to explore career goals while obtaining high school credits.

### In the 2024/2025 year, students at SCHS enrolled in approximately:

- 81 Students earned 700 credits in work experience.
- 32 students earned 400 credits in RAP. RAP students take multiple classes up to 40 credits. Work experience can get a maximum 15 credits.
- 45 students earned 165 credits in Dual Credit. This included 4 different courses in Lakeland College and NAIT.
- 2 students earned 10 credits in the Green Certificate Program.
- Sturgeon Composite High School students will earn approximately 1,275 credits through off-campus / work experience, RAP, Dual Credit and Green Certificate programs including the summer programs.

### In the 2024/2025 year, students at the Learning Centres enrolled in approximately:

- 13 students earned 90 credits through work experience at the learning centres.

### Work Experience and Career Internship

Supportive employers included many businesses throughout:

<ul style="list-style-type: none"> <li>• Bon Accord</li> <li>• Gibbons</li> <li>• Edmonton</li> <li>• Fort Saskatchewan</li> <li>• Spruce Grove</li> </ul>	<ul style="list-style-type: none"> <li>• Morinville</li> <li>• Redwater</li> <li>• St. Albert</li> <li>• Sherwood Park</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Onaway</li> <li>• Westlock</li> <li>• Sturgeon County</li> </ul>
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Students were employed in off-campus work experience at local businesses including but not limited to:

<ul style="list-style-type: none"> <li>• Independent Food</li> <li>• CFMWS</li> <li>• LCJ Green House</li> <li>• McDonalds</li> <li>• 2BK Vegetable Farm</li> <li>• Prairie Gardens</li> <li>• A&amp;W</li> <li>• McSween Fabrication</li> <li>• Namao Autobody</li> <li>• Kaltire</li> <li>• Belly Up Pub and Grub</li> <li>• VanBeek Developments</li> </ul>	<ul style="list-style-type: none"> <li>• Redwater Health Center</li> <li>• Gibbons Motor Toys</li> <li>• Kitty Cat Daycare</li> <li>• Edmonton Garrison Memorial Golf &amp; Country Club</li> <li>• Dairy Queen</li> <li>• Tim Hortons</li> <li>• Fas Gas</li> <li>• Norfab</li> <li>• Jiffy Lube</li> <li>• St. Albert Dodge</li> <li>• Swiss Chalet</li> <li>• Forte Fitness Equipment</li> </ul>
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Students earned work experience credits to gain employment skills and meet diploma and certificate requirements. Work Experience is limited to summer for the bulk of students. Students in the Knowledge & Employability Program and students working in the school with teachers, and students needing the credit to graduate can take work experience through the year.

Sturgeon students continued to take part and earn credits in our community volunteer programs including:

- Students worked on-site with teachers in classes such as ART, Welding, Phys. Ed., Music, Cooking, Construction, Cafeteria, Custodian, Sports Medicine, Phys. Ed. and Mechanics at SCHS.

### **Registered Apprenticeship Program (RAP):**

Throughout the regular school year approximately 30 students were involved in apprenticeship training in trades, double to the previous year:

<ul style="list-style-type: none"> <li>• Electrician</li> <li>• Heavy Equipment Technician</li> <li>• Automotive Service Technician</li> <li>• Concrete Finisher</li> </ul>	<ul style="list-style-type: none"> <li>• Millwright</li> <li>• Welder</li> <li>• Sheet Metal Worker</li> <li>• Roofer</li> <li>• Agricultural Mechanic</li> <li>• Crane Operator</li> <li>• Plumber</li> </ul>	<ul style="list-style-type: none"> <li>• Rig Technician</li> <li>• Insulator</li> <li>• Parts Technician</li> </ul>
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Students worked at local companies including:

<ul style="list-style-type: none"> <li>• Morton Motor Sports</li> <li>• Rhyno Plumbing</li> <li>• DOW</li> <li>• South Fort Chev</li> <li>• Armada Electrical</li> <li>• Hedstrom Mechanical</li> <li>• Marks Auto</li> <li>• Abacus Enterprises</li> <li>• Canco Energy</li> <li>• C Bros</li> <li>• McEwans Fertilizer</li> <li>• NorFab</li> </ul>	<ul style="list-style-type: none"> <li>• Mill Creek Sand and Gravel</li> <li>• 2BK Vegetable Farm</li> <li>• Northern Weldarc</li> <li>• John Deere</li> <li>• Ventures Welding</li> <li>• Tri Star Controls</li> <li>• R.R.C Insulation Services</li> <li>• Coronado Truck Services</li> <li>• Private Farm Operators</li> <li>• Bishop Industrial</li> <li>• Pembina</li> <li>• West Star Trucking</li> </ul>
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RAP students are encouraged to begin RAP programs in their grade 11 year starting in July and continuing on to the end of January. Students in grade 12 will do the “RAP Extended” program the semester after their high school graduation through Careers Next Generation.

### Alberta Agriculture's Green Certificate Program:

- 2 students enrolled in the Green Certificate from grades 10-12.
- 1 in Equine and 1 in the Cow/Calf program.
- Alberta Education began funding this program in September 2018, which has reduced the financial barrier.

### Dual Credit/Green Certificate:

45 students earning 165 credits, in 4 different courses in Lakeland College and NAIT.

- These are the courses the students were registered in:
  - Equine Operations and Care
  - Cow/Calf
  - Nait Welding 1000
    - Apprenticeship Safety
    - Tools and Equipment
    - Oxyfuel and Plasma Arc
  - Nait Heavy Equipment Tech 1000
    - Basic Tools and Material
    - HEA Safety
    - Bearings and Seals

### Summer 2025

Current Enrolment for Off Campus programs including RAP and Work Experience:

- 30 students as of May 30, 2025
- Registration closes June 15, 2025

### Course Enrolments from last 4 years:

Course Enrolment 2021/2022 0.5 FTE:

2021/2022	SCHS Course Enrolment	Learning Centres Course Enrolment
Yearly Total	159	4

Course Enrolment 2022/2023 1.0 FTE:

2022/2023	SCHS Course Enrolment	Learning Centres Course Enrolment
Yearly Total	247	21



## Course Enrolment 2023/2024 1.0 FTE:

2023/2024	SCHS Course Enrolment	Summer School	Learning Centres Course Enrolment
Yearly Total	126 students 167 courses  833 credits	52 students 65 courses  326 credits	13 students   90 credits

## Course Enrolment 2024/2025 1.0 FTE:

2024/2025	SCHS Course Enrolment	Summer School	Learning Centres Course Enrolment
Yearly Total	159 students  1275 credits	TBD-students  TBD- credits	WE: 12 students  133 credits  RAP: 1 student  5 credits