Trustee Expense Form

2024-2025 School Year

*ALL CLAIMS MUST BE SUPPORTED BY ORIGINAL RECEIPTS

Name: Cindy Briggs

EXPENSES

DATE	DESCRIPTION (Explain item and purpose of item: Example - Pencil crayons for Art Grade 2 Class)	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
				-	
				-	
				-	
				-	
TOTAL EXPENSES		-	-	-	

MILEAGE

DATE	KM Driven $0.72/KM	DESCRIPTION	SUB-TOTAL	GST	TOTAL	ACCOUNT CODING
May 1/25	32.0	STEAM Games	21.94	1.10	23.04	426-400-555-000-21 - Mileage
May 5/25	6.0	Lilian Schick School Council	4.11	0.21	4.32	426-400-555-000-21 - Mileage
May 7/25	36.0	Committee of the Whole and Special Board Meeting	24.69	1.23	25.92	426-400-555-000-21 - Mileage
May 14/25	36.0	Committee of the Whole	24.69	1.23	25.92	426-400-555-000-21 - Mileage
May 14/25	30.0	Long Service Awards	20.57	1.03	21.60	426-400-555-000-21 - Mileage
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TOTAL MILEAGE	140.0		96.00	4.80	100.80	

TOTAL THIS PAGE			96.00	4.80	100.80
TOTAL ALL PAGES					

[redacted]

June 2, 2025
Date

June 18, 2025
Date